



## Board of Directors Minutes

### *Meeting Attendees:*

Andrew Shantz (Secretary), Dr. Mark Grundmanis (Chair), Dr. Herman Jilesen, Valerie March, Kathi Helt, Samantha Townes, Brian Alves (via proxy)

*Regrets:* Dr. Hanni Darwish

**Thursday, October 16, 2025**

### **Welcome & Introductions**

The October meeting of the Board of Directors of the North Simcoe Family Health Team was called to order on June October 16<sup>th</sup>, 2025 at 5:35 pm, held in-person at 619 Prospect Blvd., Midland and virtually. The agenda was motioned for approval by H. Jilesen and seconded by V. March. The minutes from the June 19<sup>th</sup>, 2025 meeting were presented and was motioned for acceptance by V. March and seconded by H. Jilesen. No changes or additions were requested, all in favor.

### **Operations & Staff Update**

K. Helt led an update discussion regarding new staff who have joined the FHT and the plan to hire vacancies. Program highlights were share and details were provided regarding changes to processes internally. A. Shantz informed the Board of the recruitment and retention plan, the FHT is expecting \$109000 which will be used for this goal. To assist with a fair and transparent process, the FHT has hired Bill Whittaker to help guide and make recommendations. A group discussion took place regarding the Primary Care Expansion proposal being led by the OHT. A financial update was provided. The Board discuss the role of the medical director and future planning. It was agreed by the Directors to recruit a new physician for this role.

### **In Camera**

Not required

### **Physician Lead Update**

Deferred

### **Chairperson of the Board**

The Board chair thanked all directors for their time and service.

### **Next Meeting: December 2025**

The meeting concluded at 6:10 pm, M. Grundmanis motioned to close the meeting with H. Jilesen seconding, all in favor.



north simcoe  
family health team

M. Grundmanis  
Chair

Andrew Shantz  
Secretary